



Ship Returns To:
Innovators West
Attn: Returns
2816 Centennial Road
Salina, KS 67401

Innovators West Return Authorization (RA) Form

Please fill out this form completely. Customer service can be reached at sales@innovatorswest.com or 785-825-6166 between 8am to 5pm CST Monday-Friday.

Please include this completed form and a copy of your Innovators West invoice (if available) inside the box with your product. Once received, we will contact you at the phone number or email listed to go over the services requested, billing and shipping details.

NOTE: When shipping a damper back in for service, if sending any bolts or hardware back, make sure the hardware is securely wrapped and ensure that the hardware can not contact the damper. Damage to damper can and will occur if not wrapped securely.

Contact Information

Company Name _____

Contact Name _____

Address _____

City _____ State _____ Zip Code _____

Phone Number _____

Email Address _____

Product Return Information

Product Name or Part # _____

Reason for return Service/Repair/Inspection

Exchange

Return

Please provide detailed comments related to your return so we can complete your request. Missing information can delay processing of your RMA.

For Office Use:

SFI Number _____ Build Date _____

Note: All products left at Innovators West for more than 90 days are considered property of Innovators West and are subject to disposal, destruction or sale. Please contact Innovators West for prompt payment of repairs or to pay for return shipping of items.